

Fix 'Ur Cat—Volunteer Opportunities

18 West Pike Street, Canonsburg, PA 15317

724-405-7FIX (7349)

Spay/Neuter Clinic Days *Contact Michelle Bruce at (724) 503-8523*

Morning Intake: 5:30 AM—7:00 AM. Assist in the completion of surgical release forms; load carriers in van.
Drive Up: Tuesdays (schedule varies). Using your own vehicle, transport cats to and/or from Animal Friends, Camp Horne Road, Pittsburgh.

In-House: Mondays and Wednesdays (schedule varies). Various shifts from 6:00 AM until 5:00 PM.

Evening Discharge: 5:00 PM—7 PM: Explain post-surgery care instructions to clients.

Wellness Clinic Days *Contact Gary Malaskovitz at (724) 724-7349*

Wellness Clinics are held on Thursdays from 8:30 AM until 4:00 PM (minimum 4 volunteers).

- 1) Check-In: Greet the clients upon arrival and obtain the pet's medical history, then attach a travel sheet and exam sheet for use by the vet/vet tech. (usually one volunteer).
- 2) Check-Out: Obtain payment from the client using a cash register/credit card (usually one volunteer).
- 3) Vaccination Certificates: Type the client's information into a certificate documenting the pet's rabies, FVRCP, FeLV vaccinations (usually one volunteer).
- 4) Clerical: Create the Daily Comp Report, create client folders, (usually one volunteer).

Office Staff (1-2 volunteers per shift) *Contact Michelle Bruce at (724) 503-8523*

Monday through Friday (hours vary). Involves taking phone messages, handing out applications, providing information about spay/neuter and wellness clinics; recording the loan or return of traps and carriers; handling the occasional sale of merchandise.

Offsites (2 volunteers per shift/location) *Contact Debbie Martin at (724) 724-7349*

Set up and staff an informational table at local pet stores. We hold monthly offsite events at Petco (Washington), PetValu (McMurray), and an annual Pet Fair at Peters Twp. Library.

Trap/Neuter/Release *Contact Michelle Bruce at (724) 503-8523*

Educate clients on the proper use of the humane animal traps and conduct follow-up to have the traps returned. Fix 'Ur Cat volunteers do not perform Trap-Neuter-Release on behalf of clients.

Special Fundraising Events

Fix 'Ur Cat holds several fundraising events each year. Our largest and most well-attended event is our Spaghetti Dinner held in the spring each year. We also sell raffle tickets, lottery calendars, and attend an annual yard sale. Feel free to coordinate a new FUNdraising event.

Put your talents to use and help a worthy cause.

Check out our website, www.fixurcat.org, on Facebook @fixurcat, or call 724-405-7FIX(7349).